

## **VALLIBEL ONE PLC**

Company No. PB 3831 PQ  
Level 29, West Tower, World Trade Centre  
Echelon Square, Colombo 01  
Tel: 011-2445577, Web: www.vallibellone.com

# **Circular to Shareholders**

Dear Shareholder/s,

## **16TH ANNUAL GENERAL MEETING OF THE COMPANY**

The Board of Directors of Vallibel One PLC, acting in terms of Article 58 of the Articles of Association of the Company and having taken into consideration, the Guidance Note to Listed Entities issued by the Colombo Stock Exchange on Hosting Virtual Shareholders' Meetings, has decided to hold its 16th Annual General Meeting (AGM) as a Virtual Meeting on 30th June 2026 at 2.30 p.m.

### **METHOD OF HOLDING THE AGM/ELECTRONIC PLATFORM**

Only the key officials who are essential for the administration of the formalities of the meeting will be physically present in the venue and all others including shareholders will participate via an online meeting platform (Zoom).

### **REGISTRATION PROCEDURE**

Those Shareholders and Proxy holders who wish to participate via the online meeting platform should notify the Registrars of the Company of such intention by completing the attached Registration Form. The Registration Form will also be made available on the corporate website of the Company and the website of the Colombo Stock Exchange.

The duly completed Registration Form should be deposited with the Registrars of the Company, Corporate Solutions Unit, Central Depository Systems (Pvt) Limited, Ground Floor, M & M Centre, 341/5, Kotte Road, Rajagiriya (Telephone: 011-2356444) or e-mail to [agm\\_egm\\_registrars@cds.lk](mailto:agm_egm_registrars@cds.lk) not later than 47 hours prior to the time appointed for the meeting.

Please refer to the attached Guidelines and Registration Process for the Annual General Meeting for further details in this regard.

### **APPOINTMENT OF PROXY HOLDERS**

The Shareholders could appoint a Proxy to vote on their behalf and include their voting preferences on the resolutions that are to be taken up at the meeting, which are given in the Form of Proxy. The Shareholders who wish to appoint a Proxy should duly complete the Form of Proxy and include the details of such Proxy holder in the Registration Form as per the instructions given therein.

The duly completed Form of Proxy should be deposited at the Registered Office of the Company, Level 29, West Tower, World Trade Centre Echelon Square, Colombo 01 or e-mailed to: [info@vallibel.com](mailto:info@vallibel.com) not later than 47 hours prior to the time appointed for the meeting.

### **LOGIN INFORMATION FOR PARTICIPATION VIA ONLINE MEETING PLATFORM / ASSISTANCE**

The login information will be authorized only for use by individual Shareholders, Proxy holders and authorized representatives in case of Institutional Shareholders and the Company will not be responsible or liable for any misuse. Where the Proxy holders are concerned, please note that the login information will only be shared with those in whose favour a valid Proxy has been submitted by the Shareholder.

If any Shareholders who are registered for participation via online platform encounters any difficulty in connecting to the meeting, they could contact Mr. Vishan Alahapperuma on telephone: 011 2445577 or email to: [info@vallibel.com](mailto:info@vallibel.com) for any assistance required.

### **QUERIES OF SHAREHOLDERS**

Shareholders can send in their queries, if any, to Mr. Vishan Alahapperuma of the Company on e-mail to: [info@vallibel.com](mailto:info@vallibel.com) not later than 47 hours prior to the time appointed for the meeting.

### **VOTING**

Voting on the items on the Agenda will be conducted through the Polling App.

Voting on the items in the Agenda will be registered by using an online meeting platform or a designated ancillary online application, which will be explained prior to the commencement of the meeting.

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Please refer to the attached Guidelines and Registration Process for the Annual General Meeting for further details in this regard.

All individuals participating at the meeting remotely through the online meeting platform are required to identify themselves at the time of voting. Further, individuals must also identify themselves when speaking at the AGM during the time allotted for comments by shareholders as directed by the Chairman. At that point, the individual will be required to give his/her name and address for purposes of identification as a shareholder or as a proxy.

ANNUAL REPORT 2025/26

The Annual Report of the Company is available for download on the corporate website of the Company and the Colombo Stock Exchange website, to which the links are provided below:

(i) Corporate Website of VALLIBEL ONE PLC [www.vallibelone.com](http://www.vallibelone.com)

(ii) Colombo Stock Exchange Website : <https://www.cse.lk/company-profile?symbol=VONE.N0000>

Shareholders may also access the said Annual Report including the Financial Statements and the Circular to Shareholders/related documents on their mobile phones by scanning the following QR code.



Should a Shareholder wish to obtain a printed copy of the Annual Report, they may send a written request to the Company Registrars by filling the Form of Request attached herein. A copy of the Annual Report will be forwarded to such shareholder within eight (8) market days from the date of receipt of the request.

Should you require assistance relating to your request for a printed copy of the Annual Report and/or the mode of forwarding such Report you may contact Mr. Vishan Alhapperuma of the Company on telephone: 011 2445577, email to: [info@vallibel.com](mailto:info@vallibel.com), anytime between 10.00 a.m. and 4.00 p.m. on any working day.

The Notice of meeting, Form of Proxy, Registration Form and Form of Request and other related documents will be made available on the Company website:

[https://www.vallibelone.com/investor\\_relations/annual\\_reports.html](https://www.vallibelone.com/investor_relations/annual_reports.html)

and the CSE website

<https://www.cse.lk/company-profile?symbol=VONE.N0000>

In the event the Company is required to take any action in relation to the Meeting in the best interests of the Meeting attendees and/or in line with any communications, guidelines, directives or orders issued by the Government of Sri Lanka, Notice of such action will be given by way of an announcement to the CSE and publication on the Company website – [www.vallibelone.com](http://www.vallibelone.com)

## DOCUMENTS ATTACHED

The following documents are attached to this Circular to Shareholders:

1. Notice of Annual General Meeting.
2. Form of Proxy
3. Form of Request
4. Registration Form
5. Guidelines and Registration Process for the Annual General Meeting

By Order of the Board

**Vallibel One PLC**

**P W CORPORATE SECRETARIAL (PVT) LTD**  
Secretaries

4th June, 2026